



MEMBER HANDBOOK

The Rotary Club of Flagler Beach, Inc.

www.flaglerbeachrotary.org

“Service Above Self”

The Rotary Club of Flagler Beach, Inc.

The Flagler Beach Rotary Club was chartered on November 8, 1991. The Club meets every Thursday at 8 a.m. and the meeting will last 45 minutes to 1 hour. The meetings consist of breakfast, a speaker, announcements and fellowship. We are an affiliated club of Rotary International.

The objective of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and in particular, to encourage and foster:

FIRST. The development of acquaintance as an opportunity for service.

SECOND. High ethical standards in business and professions, the recognition of the worthiness of all useful occupations, and the dignifying of each Rotarian's occupation as an opportunity to serve society.

THIRD. The application of the ideal of service in each Rotarian's personal, business, and community life,

FOURTH. The advancement of international understanding, goodwill and peace through a world fellowship of business and professional persons united in the ideal of service.

Rotarians embrace a code of ethics called the 4-Way Test:

1. Is it the TURTH?
2. Is it FAIR to all concerned?
3. Will it build GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

The Rotary Club of Flagler Beach has approximately 30 members. East local member in Rotary is placed in a membership classification based on his/her profession. A Rotary Club may have no more than 10% of its membership in the same classification. The purpose of the classification system is to insure a broad spectrum of membership, make sure the club is not dominated by members of the same profession, and to try to recruit the top person in each profession into the club. Membership is by invitation; all new members are first approved by the club's Board of Directors, then by the full membership. Members are encouraged to and given credit for attending meetings at other Rotary Clubs in Flagler County. Visit the website for details www.rotaryflagler.org.

Dues are listed under "Rotary Club of Flagler Beach Obligations of Membership". The Annual dues are dedicated to the National, District and Local Rotary. The weekly dues are dedicated to our club and include the cost of breakfast. The Annual dues and the weekly dues are billed quarterly in advance.

The Rotary Club of Flagler Beach is involved in various fund raising projects during the year and members are expected to participate. Money raised though these fund raisers is used to make contributions to local organizations and other projects. The Rotary Club of Flagler Beach gives scholarships to deserving students in High School and Adult Education and contributes to other deserving organizations. Among our Club's activities are sponsoring the Holiday at the Beach Parade and Christmas Stroll, surfing contest, high school graduation beach party, A1A Clean up and Easter Egg Hunt, Project Share and literacy projects.

ROTARY CLUB OF FLAGLER BEACH OBLIGATIONS OF MEMBERSHIP

FINANCIAL

Initiation Fee.....	\$ 100.00
Quarterly	
Dues paid July 1, Oct 1, Jan 1 and Apr 1	\$ 48.00
Adopt a Family	\$ 5.00
Paul Harris Sustaining Member (optional).....	\$ 30.00
Polio Plus (minimum \$18.50)	\$ 18.50
Breakfast (\$5/week, 13 weeks/quarter)	\$ 65.00
Guest charge for breakfast, weekly	\$ 7.00

When members receive their invoices they are payable upon receipt. At 60 days from invoice if there is an outstanding balance another invoice will be sent with a reminder. After 90 days from invoice date a \$25 late fee will be added. All members that are 90 days late will be presented to the Board of Directors at the next scheduled meeting and unless other arrangements have been made between the Board of Directors and the member, the Secretary will take action to terminate the membership.

MEETINGS

Regular weekly breakfast meetings at 8:00 a.m. at Father O’Flaherty Hall, 801 N. Central Avenue, Flagler Beach and occasionally off-site meetings by advance announcement.

FUND RAISING ACTIVITIES

- Annual Scenic Highway Bike Tour, including sponsorships
- 50/50
- Happy Dollars
- Grant Committee
- Night at the Playhouse
- Vending (funnel cakes, refreshments)
- Others (at the discretion of the Board of Directors)

ATTENDANCE REQUIREMENTS

You are required to attend 50% of the meetings of the Club or make up missed meetings at another Club or through participation in a Club activity. Of the 50 % at least half of them must be meetings of this club. You may make up at another club within 14 days before or after the missed meeting of our Club. If a member misses a meeting and makes up at another club, he/she may request a \$5.00 credit for the missed meeting. No credits are given for missed meetings not made up. Absences for illness or other good and sufficient causes may be excused upon written application to the Board of Directors. The Club Secretary is responsible for maintaining the attendance records and notifying members when their attendance requirements are not being met. The Surfer has a list of other clubs and their meeting time and location.

TERMINATION OF MEMBERSHIP

Membership may be terminated for

1. Failure to meet attendance requirements
2. Failure to attend or make up four consecutive meetings
3. Failure to pay dues and fees

The Rotary Club of Flagler Beach will work with individuals to help them maintain an active membership status. From time to time a member may have a need to ask for a leave of absence. A leave of absence can be approved by the Board of Directors after receiving written request from the member. A leave of absence for 6 months will be granted if the member is a member in good standing and if the member continues to pay the fees access to the Club on behalf of the member to RI and the District. The member will receive an invoice for the 6 months of dues and fees that will be paid during the six month leave of absence. When a member cannot return after 6 months, a one time extension of up to 6 additional months can be granted if the member continues to pay dues and fees. If the member does not pay the dues and fees as invoiced by the club the member will be terminated using the terms of payments and consequences of non payment as stated above under *Financial Obligations*.

When it becomes necessary for a member to resign from the club the member is asked to put his/her intent in writing with the effective date of resignation and send it to the Club President along with a completed Resigning Member Questionnaire.

INFORMATION FOR NEW MEMBERS

OBLIGATIONS OF SERVICE

Each member will accept appointment to committee(s) to serve on and perform the duties assigned willingly and enthusiastically. Attendance at Club Assemblies, Conferences and Seminars are highly encouraged. The Club budgets for Board of Directors and committee chairmen to attend meetings. Each new member will serve as a greeter from 7:30 a.m. to 8 a.m. for the first four weeks of membership to get to know the members of the club. Because the club relies on all members for our events it is important to attend planning meetings and the events. During the year you may be requested or assigned to deliver the invocation or lead the pledge of allegiance at a meeting. The assignments are posted for 3 weeks in the Surfer.

MEETING PROTOCOL

Meetings are officially set from 8 a.m. to 9 a.m. every Thursday. Try to arrive 15- 20 minutes early to have breakfast. You should retrieve your badge from the badge box, wear it during the meeting and return it to the badge box at the end of the meeting. Place a check next to your name on the Attendance Record provided by the Secretary. IF you bring a guest, sign him/her in with the Secretary and either pay the guest charge by cash or check or ask to be billed. The pledge of allegiance is recited at each meeting. Please observe the pledge of allegiance with the respect and solemnity it deserves. Please observe the introduction of all guests and visiting Rotarians with silence and applause after all visitors have been introduced. Scooting is discouraged.

PROGRAMS & ACTIVITIES

Weekly breakfast meetings with speakers on a large range of topics including Rotary education
Weekly bulletin "The Surfer"
Sponsorship of the Interact Club at Matanzas High School
Several social events annually for members, spouses and guests
Participation in the Youth Exchange Program
Sponsoring Project Share
Club education and new member orientation during Club Assemblies
Sponsoring Annual Bed Race
Organizing and conducting Annual Scenic Highway Bike Tour

COMMITTEES

A1A Clean Up	Social Events
Bulletin	Website
Bike Event	Youth Exchange
50/50	Scholarships
Historian	Literacy
Interact Club Liaison	Polio Plus Fund Raisers
Rotary Foundation	Public Relations
Sergeant at Arms	Matching Grants
Membership	

ROTARY FACTS

The world's first service club was the Rotary Club of Chicago, IL, USA. The club was formed on February 23, 1905 by lawyer Paul P. Harris and three friends; a merchant, a coal dealer, and a mining engineer. Harris wished to recapture the friendly spirit he had felt among business people in the small town he grew up in. The name "Rotary" was derived from the early practice of rotating meetings among member's offices. Originally Paul Harris worked in Jacksonville, FL.

MISSION: The main objective of Rotary is service – in community, in the workplace, and throughout the world. Rotarians build good will and peace, provide humanitarian service and encourage high ethical standards in all vocations. The Rotary motto is "Service Above Self".

MEMBERSHIP: Rotarians are professional men and women who work as volunteers to improve the quality of life in their home and world community. Club membership represents a cross section of local business and professional leaders. The world's Rotary Clubs meet weekly and are non-political, non religious and open to all cultures, races and creeds. There are approximately 1.2 million Rotarians working in 31,000 Rotary clubs in 167 countries worldwide.

SERVICE TODAY: Rotarians initiate community projects that address many of today's most critical issues, such as violence, drug abuse, youth, AIDS, hunger, the environment and illiteracy. Rotary Clubs are autonomous and determine service projects based on local needs. Rotarians work with and for youth and address challenges facing young people today. Through participation in Rotary sponsored Interact Clubs (for secondary school students), Rotaract Clubs (for young adults), and Rotary Youth Leadership awards, young people worldwide learn leadership skills and the importance of community service. Rotary Youth Exchange gives high school students the opportunity to broaden their world view and build international friendships. Rotarians have a history of building safe communities and working for peace. In the world's cities, where urban violence has become rampant, Rotary has a community based network to help prevent unrest. Rotary sponsored violence prevention projects and conferences address the root causes of violence, such as drug abuse, poverty, lack of role models and gangs.

THE ROTARY FOUNDATION of Rotary International provides an opportunity for Rotarians to work for international understanding and peace. Through their Foundation, Rotarians sponsor international educational and humanitarian programs where some \$90 million is invested annually. Polio Plus is Rotary's involvement in the worldwide eradication of polio. Over 1 billion children worldwide have been immunized against polio since 1985. By the time the world is certified polio free, Rotary's contributions to the global polio eradication effort will exceed \$600 million. Rotary's international network helps link people in need with Rotarians in other countries who can provide resources. The Foundation's humanitarian programs provide health care and supplies, clean water, food, job training, and education, particularly in the developing world. The Rotary Foundation's educational programs include Ambassadorial Scholarships, the world's largest privately-funded source of international scholarships. Nearly 1,200 scholarships are awarded annually for study in another land. Grants are also awarded for university teachers to serve in developing countries and for exchanges of professionals.

PAUL HARRIS FELLOW/SUSTAINING MEMBER:

A Rotarian who contributes at least \$100.00 annually to the Rotary Foundation is designated a Paul Harris Sustaining Member. When a total of \$1,000 has been contributed, the Rotarian becomes a Paul Harris Fellow and is awarded a medallion, pin and certificate attesting to and honoring that achievement.

The Rotary Foundation is the arm of Rotary International which funds such national and international projects as Ambassadorial Scholarships, Polio Plus, Group Study Exchange, Health-Hunger-Humanity Grants, International Service Projects, Disaster Relief, and Rotary Peace Forum. No part of our quarterly Club dues goes to support these programs. They are funded entirely by gifts to the Rotary Foundation, primarily by Paul Harris Sustaining Member and Fellow contributions.

You may contribute additional sums to the Rotary Foundation in honor of a person's achievement (birth, marriage, graduation, etc.) or recovery from an illness or in memoriam. These amounts will be credited to your account and a suitable notification (without the amount) will be sent to the person designated, with an acknowledgement to you.

ROTARY FOUNDATION BENEFACTOR:

You may become a Benefactor to The Rotary Foundation by making the Permanent Fund a beneficiary in your estate plans or by making an outright gift of \$1,000 or more to the Permanent Fund. Simply notify the Foundation, in writing, of our bequest with a form available on line or from the President or Secretary.

Benefactors will be presented with:

- A commemorative certificate
- An insignia that may be attached to a Rotary or Paul Harris Fellow pin
- A letter of appreciation

Each Benefactor is recognized at the time of his/her first gift. Subsequent gifts receive a letter of appreciation.

HOW TO PROPOSE A NEW MEMBER

1. Obtain from the Membership chairman a Rotary Club of Flagler Beach Member Handbook. The final page is the Membership Proposal Data Sheet.
2. Discuss with the prospective new member membership obligations and obtain his/her assurance that he/she can and will fulfill them.
3. Assist the prospective new member in completing the Membership Proposal Data Sheet.
4. Obtain two endorsers to the application and sign. Return completed Membership Proposal Data Sheet to the Membership Chairman. If you have any questions as to the prospective new member's qualifications, eligibility, type of membership, or availability of a classification, contact the President.
5. The Membership Proposal Data Sheet will be submitted by the Membership Chairman to the Board of Directors for approval. Once the Board approves the proposed member, their name will be advertised for two weeks to the entire membership for comments. If adverse comments are received, the Board is empowered to accept or reject the proposed new member.
6. Upon approval of the application, the sponsor of the proposed new member is notified of their acceptance by the Board and the membership. The sponsor advises the prospective new member of his/her acceptance for membership.
7. The entire process from application to induction will take from 30 to 45 days.

Rotary Club of Flagler Beach Membership Proposal Data Sheet

Explanation: Please fill out this data sheet as completely as possible. Use the back of the form if necessary. Refer questions to the Club President or Club Secretary.

PERSONAL

NAME: _____ Nickname: _____
HOME ADDRESS: _____
HOME PHONE: _____ CELL PHONE: _____
EMAIL ADDRESS: _____
BIRTH PLACE: _____ AGE: _____ DOB _____
SPOUSES NAME: _____ ANNIVERSARY DATE: _____

EDUCATION

COLLEGE: _____
GRADUATE SCHOOL: _____

BUSINESS/JOB

COMPANY NAME: _____
POSITION/TITLE: _____ YEARS AT THIS BUSINESS: _____
BUSINESS ADDRESS: _____
BUSINESS PHONE: _____ FAX: _____

CIVIC ACTIVITIES: _____
MEMBER OF ANOTHER CIVIC CLUB? _____ IF YES, WHICH ONE _____
PREVIOUS EXPERIENCE IN ROTARY? _____
WHY ARE YOU SEEKING MEMBERSHIP TO THE ROTARY CLUB OF FLAGLER BEACH? _____

Who will be responsible for paying your Membership Dues?	SELF	BUSINESS
Have the financial commitments/dues structure of the Rotary Club of Flagler Beach been adequately explained to you and are you willing/able to meet these requirements?	YES	NO
Have the attendance requirements of the Rotary Club of Flagler Beach been adequately explained to you and are yo willing/able to meet these requirements?	YES	NO

LIST TWO MEMBERS OF THE ROTARY CLUB OF FLAGLER BEACH WHO KNOW YOU

1. _____

2. _____

It is suggested the proposed new member attend one or two meetings with the Sponsor Rotarian.

DATE PROPOSED NEW MEMBER SPONSOR